

Dear Rollins Graduates,

Congratulations on your impending graduation. We greatly appreciate your flexibility as the RSPH Commencement Team transitions our ceremony to a new location. **Please read the following information below carefully, and its entirety, for important updates to our ceremony:**

<b>RSPH Degree Candidate Recognition Ceremony Saturday, May 11, 2024 at 10:00AM Gas South Convention Center   6400 Sugarloaf Parkway, Duluth, GA 30097 Exhibit Halls B, C, and D</b>	
<b>Graduate Checklist - Before the Ceremony</b>	
<b>Pick Up Your Regalia</b>	Graduates can pick up and purchase regalia at the Emory University Barnes and Noble Bookstore on Oxford Rd. Regalia is available for purchase on a first-come, first-served basis. For inquiries, reach out to Heather La Fleur at <a href="mailto:hlafleu@emory.edu">hlafleu@emory.edu</a> or call 404-727-2731.
<b>Share the Livestream Link</b>	Livestream Link: Families and friends may access the RSPH Graduation Livestream on the <a href="#">Emory Commencement Webcast Site</a> . The livestream will begin on Saturday, May 11 at 10:00AM ET.
<b>Print Guest Tickets by Friday, May 10, 2024</b>	<b>Guest tickets are required for entry to the venue.</b> All graduates may access MarchingOrder to Print/E-mail all their guest tickets. To complete this: <ul style="list-style-type: none"><li>• <a href="#">Login to MarchingOrder</a></li><li>• Click <b>Manage / E-mail Tickets</b></li><li>• E-mail Tickets to Your Guest for them to print or have on their phone.</li></ul>
<b>Print Your GradPass by Friday, May 10, 2024.</b>	<b>GradPasses are required for entry to the venue.</b> Students must have their GradPass, received via MarchingOrder, either printed or on their phone for entry into the venue. <ul style="list-style-type: none"><li>• <a href="#">Login to MarchingOrder</a> and click <b>“Print GradPass”</b> to access it, including your line-up number.</li></ul>
<b>Plan Accordingly for Your Arrival</b>	With multiple ceremonies taking place at the Gas South District, we recommend an earlier arrival to ensure that graduates and guests arrive on-time for our ceremony. <b>As stated below, line-up will begin at 8:45AM, and graduates should line up no later than 9:30AM to ensure participation.</b> <ul style="list-style-type: none"><li>• <a href="#">Click here</a> for more information about parking, rideshare, and directions.</li><li>• Please plan in advance to account for traffic, parking, and walking to the Gas South Convention Center. <b>We strongly recommend planning for at least a one-hour drive from the</b></li></ul>

	<p><b>Rollins School of Public Health to the venue.</b> The later that you arrive, the more traffic that you will expect.</p> <ul style="list-style-type: none"> <li>• For those who may have hardship related to graduate transportation to and from the venue, additional information is forthcoming.</li> </ul> <p>Be sure to charge your phones in advance and bring portable chargers. We recommend texting your loved ones with a location to meet up after the ceremony.</p> <p>We strongly recommend getting a good night’s sleep, eating a good breakfast, staying hydrated, and wearing comfortable shoes for the ceremony.</p>
<p><b>Review School and Venue Policies</b></p>	<p>The <a href="#">Rollins School of Public Health Honor and Conduct Code</a> will apply throughout this event. Graduates and student participants will be expected to conduct themselves with respect for their colleagues and school, university, and venue policies.</p> <p>Please note that Gas South District has a clear / approved bag policy and requires individuals to complete a security screening. ID Check may be required, so please bring government-issued identification (ID Card or Passport).</p> <ul style="list-style-type: none"> <li>• <a href="#">Click here</a> to review the safety and security measures required at Gas South District, including prohibited items and special permissions items.</li> <li>• Water bottles will be provided inside the venue.</li> </ul>
<p><b>Accessibility</b></p>	<p><b>Guests should plan to bring their own mobility equipment, such as wheelchairs or walkers, to the ceremony.</b></p> <p>Accessibility seating will be guaranteed to guests whose graduates provided additional guest accessibility information when they submitted their RSVP for the ceremony.</p>
<p><b>Logistics – Day of the Ceremony</b></p>	
<p><b>Parking &amp; Rideshare Information</b></p>	<p>Parking for the Gas South Convention Center is located in Decks 1 and 2. <b>Parking will be free of charge to all graduates and guests.</b></p>
<p><b>Arrival, Check-In, and Line-Up</b></p>	<p><b>Graduates should arrive at the Gas South Convention Center starting at 8:45AM.</b></p> <ul style="list-style-type: none"> <li>• All graduates must <b>line up at 8:45AM and no later than 9:30AM to ensure participation.</b> <u>Latecomers will not be permitted to participate.</u></li> <li>• When you arrive at the venue, you will be directed to the Graduate Check-In Location.</li> <li>• GradPasses are required for entry into the venue. <ul style="list-style-type: none"> <li>○ Be sure to have your GradPass ready to check-in and note your seat number.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ If you do not have a seat number on your GradPass, please see an RSPH staff member for assistance.</li> <li>○ <b>If you do not have your GradPass, you will not be permitted into the venue. No exceptions.</b></li> <li>● You will be required to complete a bag check and security screening. Please note that ID may be requested at check-in.</li> <li>● Graduates will be directed to the Graduate Line-Up Area, where they will meet RSPH staff who will assist with line-up.</li> </ul> <p><b>Guests should arrive at the Gas South Convention Center starting at 9:00AM.</b></p> <ul style="list-style-type: none"> <li>● Guests will be directed to the Guest Check-In Location.</li> <li>● <b>Guests must have their electronic or printed guest ticket at all times.</b> <ul style="list-style-type: none"> <li>○ Please note that tickets may not be used more than once. Guests without a valid guest ticket will not be permitted in the venue. If you need to leave the venue during the ceremony, there will be no re-entry. <u>No exceptions.</u></li> <li>○ Guests will be required to complete a bag check and security screening. Please note that ID may be requested at check-in.</li> </ul> </li> <li>● Guests will be directed to seating areas in Exhibit Halls C and D.</li> <li>● <b>No guests are allowed near the stage for photos;</b> a photographer will capture your moment.</li> </ul>
<p><b>Ceremony Dismissal and Reception</b></p>	<p>After the RSPH Degree Candidate Recognition Ceremony concludes, the stage party and faculty will leave first, followed by the graduates. Guests will then be dismissed once all graduates have exited the exhibition hall.</p> <p>All graduates and guests are invited to participate in a 30-minute reception after the ceremony at the Gas South Convention Center. Snacks and beverages will be served on a first-come, first-served basis.</p>
<p><b>Donate Regalia for Future Graduates</b></p>	<p><b>Want to donate your RSPH Regalia?</b> The Rollins Environmental Health Action Coalition (REHAC) will be collecting regalia donations after graduation. Be sure to find their collection boxes by the exit.</p>
<p><b>Stole Returns for Delta Omega and/or Certificate Programs</b></p>	<p><b>If you need to return a stole for Delta Omega or a Certificate Program,</b> please be sure to return your stole by placing it in the REHAC Regalia Donation boxes. Our team will take care of returning your stoles to your respective program coordinators.</p>

Thank you, and we look forward to celebrating your achievements this Saturday.

Sincerely,

The RSPH Commencement Committee  
[rsphcommencement@emory.edu](mailto:rsphcommencement@emory.edu)